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13 May 1969

MEMORANDUM FOR: Director of Research and Development

THROUGH: Special Panel/ORD

25X1A9a

SUBJECT: 25X1A9a Recommendation for Promotion - [REDACTED]

GS-4 to GS-5

25X1A9a

1. In reviewing [REDACTED] Fitness Report for the period 12 August 1968 - 30 April 1969, I find her overall performance to be strong.

2. She is extremely well-mannered, industrious and productive and consistently carries out duties more related to those of a Secretary than to a Clerk/Typist.

3. Superior performance should not go unrewarded-- I strongly recommend that she be promoted from GS-4 to GS-5 as soon as possible.

SIGNED

25X1A9a

[REDACTED]
Chief, Special Projects Group
ORD/DD/S&T

RECOMMEND APPROVAL:

SIGNED

Chairman, Special Panel/ORD

3 June 69
Date

APPROVAL:

SIGNED

Director of Research and Development

11 June 69
Date

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GROUP 1
Excluded from automatic
downgrading and
declassification